

# INTEGRATED PROGRESS NOTES

<b>Person Served Name:</b>	<b>Identification #:</b>
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**NOTE TYPE:**    **A:** Admission    **C:** Consultation    **CM:** Case Mgmt.    **D:** Didactic    **DN:** D/C Note    **F:** Family  
                      **G:** Group                    **I:** Individual            **IO:** Info. Only            **TP:** TX Planning        **TR:** TX Review        **V:** Vocational

**INDEX NUMBER:**    **1:** Substance Use    **2:** Biomedical    **3:** Behavioral/    **4:** Readiness To    **5:** Relapse / Cont.    **6:** Living/Recovery  
                                  Issues                    Conditions/Issues    Cognitive/Emotional    Change Issues        Use Issues            Environment

NOTE DATE	NOTE TIME	NOTE TYPE	INDEX #	PROGRESS NOTE ENTRIES MUST HAVE LEGIBLE SIGNATURE AND POSITION TITLE

**ALL PROGRESS NOTES MUST BE IN SOAP NOTE FORMAT:**

**S: SUBJECTIVE            O: OBJECTIVE            A: ASSESSMENT            P: PLAN**

**PLACE IN CLIENT CHART IN DOCUMENTATION SECTION BEHIND MASTER RECORD**  
**PLACE MOST CURRENT PROGRESS NOTE ON TOP**